

**INKPEN PARISH COUNCIL**

***Extraordinary Parish Council Video Conference Meeting***

A meeting of the Parish Council was held on Tuesday 1<sup>st</sup> February 2022 at 7.30pm by video conference due to Covid-19 and the urgency of the approval by Councillors of the Precept for the financial year 2022 to 2023

Those attending the meeting were: Dr Thomas (Chairman), Mr Hanna, Mrs Jones, Mrs Marriott, Mr May, and Mrs G Keene (Parish Clerk).

1. **Apologies** for absence were received from: Mrs Edwards who was unable to attend the meeting.

2. **Declarations of Interest:** None recorded.

3. **Details of the Expenditure for the year 2021/2022** had been circulated prior to the meeting to allow councillors to examine the payments made: a cash flow forecast had been prepared for the end of the financial year and a projected cost for 2022/2023. Each document was scrutinised for Councillors' approval.

- To approve the expenditure for 2021/2022  
Approved.
- To approve the forecast for 2022/2023  
Approved
- To approve an inflation cost increase for the Clerk - no increase last year.  
Approved

Following discussion, Councillors agreed to hold the Precept at the same amount as the previous year and to request a total of £14k from West Berkshire Council, to cover admin, grass and general maintenance, parish elections, and to maintain a level of reserve to cover any unexpected costs which may arise. A salary increase was agreed of 5%.

**Action:** Clerk to notify West Berkshire Council of the request to maintain the current level of expenditure of £14k.

4. Date of next meeting: – date to be agreed, subject to Councillors' availability.

Signature: .....Date: .....

***GLORIA KEENE Clerk to Inkpen Parish Council***