

INKPEN PARISH COUNCIL

The Inkpen Parish Council Meeting will be held on **Tuesday 27th June 2023**
starting at **7.30pm in the Inkpen pavilion**

Parish Council meetings are open to the public - This means the meetings are held in public, but does not mean that they are public meetings. Residents may be allowed to participate at the discretion of the Chairman.

Anyone wishing to make comments may submit comments to the parish clerk by email by 2pm on the day before the meeting for consideration by Councillors.
parishclerk@inkpenvillage.co.uk

AGENDA

1. Apologies for absence - *to record apologies for inability to attend the meeting.*
2. Minutes of the Previous Meeting held on Thursday 18th May 2023
3. Declarations of Interest – *to remind members of the need to record the existence and nature of any personal, disclosable, pecuniary or other interests on the agenda in accordance with the Code of Conduct.*
4. Matters Arising from the Minutes
5. To approve the Annual Governance & Accountability Return 2022/2023
 - a. Certificate of Exemption
 - b. Internal Audit Report
 - c. Governance Statement
 - d. Accounting Statement 2022/2023
 - e. To consider any comments by the Internal Audit Report
 - f. Approved by the meeting – RFO & Chairman – wet signatures
6. Vacancy for Councillor – to record the closing date for display of 28th June 2023
7. Grass Maintenance – The Green, Lower Inkpen
8. The Conservation Area appraisal/ oak tree survey – update Dr Thomas
9. To approve the Expenditure and Financial Statement 2023/24 and outstanding costs.
10. Date of next meeting: To be agreed by councillors -Wednesday 26th July 2023
GLORIA KEENE
Clerk/RFO to Inkpen Parish Council (Mob: 07704 718475)