

## **INKPEN PARISH COUNCIL**

The Annual Parish Council Meeting will be held on **Wednesday 24<sup>th</sup> May 2017** starting at **7.30pm** in the Inkpen Sports Pavilion

*Parish Council meetings are open to the public. This means the meetings are held in public, but does not mean that they are public meetings. Residents may be allowed to participate in discussions on specific agenda items at the discretion of the Chairman.*

The Parish Council will take questions at approx. 8 pm.

### **AGENDA**

1. Apologies for absence - *to record apologies for inability to attend the meeting.*
2. Election of Officers :  
Parish Council: Chairman & Vice Chairman  
Planning Sub Committee: Chairman & Vice Chairman  
Declaration of Office – to be completed
3. Planning Sub Committee Meeting – None advised
4. Minutes of the previous meeting held on Wednesday 22<sup>nd</sup> February 2017
5. Matters arising from the Minutes
6. Declarations of Interest *To remind members of the need to record the existence & nature of any Personal, disclosable, Pecuniary or other interests on the Agenda in accordance with the Code of Conduct.*
7. Review of Annual Parish Meeting held on 5<sup>th</sup> April 2017 – format review.
8. Correspondence:
  - a) To consider the request from WBC on the clearance of the ditch.
  - b) To consider quotes received.
  - c) Request by Inkpen Primary School for a volunteer school governor – to address recruitment problems.
9. To approve the In-Month Expenditure and Financial Statement 2017/2018
  - a) Transparency Funding – award for purchasing equipment, computer, scanner, software, and associated staff costs
  - b) Annual Return 2016/2017 for signing at the next meeting in June.
  - c) Renewal of Insurance
  - d) The Pensions Regulator – compliance with legal duties
10. Date of next meeting: Wednesday 28<sup>th</sup> June 2017 at 7.30pm at Inkpen Sports Pavilion- date to be confirmed re the availability of Councillors.

**GLORIA KEENE**

**Clerk to Inkpen Parish Council (Tel.No. 01488 668960)**



DRAFT